



# ***JOB OPPORTUNITY***

**CALIFORNIA STATE DEPARTMENT OF INSURANCE**

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## **SENIOR INSURANCE INVESTIGATOR**

**\$4,945 - \$5,967**

**INVESTIGATION DIVISION  
BENICIA REGIONAL OFFICE**

**RESPONSIBILITIES:** The Senior Insurance Investigator directly supervises a staff of Insurance Investigators who conduct criminal and regulatory investigations of crimes and violations of Insurance Code statutes and State and Federal penal statutes. The Senior Insurance Investigator may, in addition, also supervise Word Processing Technicians, Office Technicians, Staff Services Analysts, Office Assistants and Program Technicians within the Investigation Division. They review and assess activities pertaining to events or crimes that may be occurring within a region, assure quality control of the types of cases that are opened and investigated by the regional Investigation Division office and complete special projects as assigned. They report findings and evidence to prosecutors and regulatory attorneys, and testify as expert witnesses for the Department of Insurance in Administrative Hearings and for prosecutors in State and Federal courts. **Investigators are appointed pursuant to the provisions of Penal Code § 830.11, and as such, the completion of a thorough background investigation prior to appointment is required.**

**DESIRABLE QUALIFICATIONS:** Must have a demonstrated ability to plan, organize and supervise the work of others; analyze situations accurately and take effective action; conduct interviews; communicate and write effectively. Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment and the ability to work cooperatively with management and staff members of the Division.

**WHO MAY APPLY:** Applications will be accepted from current State employees at the Senior Insurance Investigator level, those within transfer range, or those with list eligibility. Training and Development Assignments may be considered. All applications will be reviewed; however, only the most qualified candidates will be interviewed. Applicants currently on SROA lists or employed by a surplus department are encouraged to apply. Surplus candidates must attach a copy of their letter. ***All applicants must clearly indicate the basis of their eligibility (i.e., SROA, surplus, reemployment, reinstatement, transfer, list eligibility or Training and Development Assignment) on the state application.***

**APPLICATION PROCEDURE:** Send a completed standard State of California application to Stephanie Brewer, Department of Insurance, Human Resources Management Division 300 Capitol Mall, Suite 1300 Sacramento, CA 95814 **PLEASE INDICATE “Senior Insurance Investigator PSN # 413-943-8577-002” ON THE STATE APPLICATION.** APPLICATIONS RECEIVED WITHOUT THE ABOVE INFORMATION MAY NOT BE CONSIDERED FOR REVIEW. For additional information, please call (916) 492-3411.

**FINAL FILING DATE:     OCTOBER 30, 2006 or Until Filled**

**NOTE:**            **Interested individuals must submit their application by the final filing date in order to be considered for this position.**

**DO NOT SUBMIT APPLICATIONS TO THE STATE PERSONNEL BOARD**

**BW 10/20/06**